

Protocol of the EUCAS Member Assembly 2025

The EUCAS member assembly 2025 took place in person on 8th May (6.30 – 7.30 p.m.) during the 8th International Conference “Aging and Cognition” organized by EUCAS and the University of Pavia in Italy.

Agenda of the meeting:

- 1) Opening
- 2) Financial report
- 3) Financial audit report
- 4) Activity report
- 5) Composition of election committee
- 6) New cash audit committee
- 7) Upcoming conference (2027)
- 8) Discharge of the executive board
- 9) Any other business

Opening

The EUCAS President, Guido Band, opened the meeting, welcomed its participants, recalled the EUCAS Board members, and presented the agenda for the meeting.

Financial Report

The EUCAS Treasurer, Stephan Getzmann presented

- (a) Current state of EUCAS membership
- (b) Financial report for 2023/2024
- (c) Budget for 2025/2026

All the information presented by Stephan Getzmann is included in **Appendix 1**.

Financial Audit Report

Financial audit report was presented by Patrick Gajewski, who together with Melanie Karthaus conducted the cash audit in March 2025. Patrick Gajewski

confirmed the accuracy of all information presented by the EUCAS Treasurer in the financial report.

Activity Report

The EUCAS President, Guido Band, presented a report on the activity of the EUCAS board since the last conference in the series “Aging & Cognition”. The report indicated the following activities, along with its dates:

12/04/2023: **Leuven**. *General assembly meeting*. New board election.

03/05/2023: Online. *First meeting new board*. Agreement on roles and charting of plans

09/10/2023: Online. Improving the website functionality for members

17/11/2023: Online. Preparatory board meeting in Pavia

11/04/2024: **Pavia**. Site visit, preparations for Pavia '25

22/05/2024: Online. Preparations for conference Pavia '25

25/06/2024: Online. Selection of keynote speakers for Pavia '25

14/10/2024: Online. Time planning for conference Pavia '25. Selection venue for Ageing & Cognition '27

13/12/2024: Online. *Scientific committee meeting*. Planning for selection of abstracts

03/02/2025: Online. Double checking formalities

08/05/2025: **Pavia** *General assembly meeting*

Election Committee

The EUCAS President, Guido Band pointed out the necessity of establishing an election committee for the 2027 EUCAS Board elections. He recalled the emails sent to EUCAS members, asking them to nominate candidates for this committee. Guido Band also introduced the candidate proposed in response to these messages, Min Yong. He then invited meeting participants to propose themselves as candidates for the election committee. In response to this invitation, two persons applied, Nicola Ballhausen and Maximilian Haas.

As a result, an Election Committee was formed with the following members:

- Dr. Min Yong (University of Bradford, UK),
- Dr. Nicola Ballhausen (Tilburg University, Netherlands),
- Dr. Maximilian Haas (UniDistance Suisse, Switzerland).

New Cash Audit Committee

The EUCAS President, Guido Band, invited the meeting participants to propose themselves to the Cash Audit Committee. To continue his work on this committee agreed Patrick Gajewski. In addition, Alexandra Hering volunteered to join the Committee.

Consequently, a Cash Audit Committee was established with the following composition:

- Dr. Patrick Gajewski (fADo – Leibniz Research Centre for Working Environment and Human Factors, Germany),
- Dr Alexandra Hering (Tilburg University, Netherlands).

Upcoming “Aging & Cognition” conference (2027)

The next conference in the “Aging & Cognition” series is scheduled for 2027 in Belfast. Mihalís Doumas, who will chair the Organizing Committee of this conference presented the Queen’s University Belfast as the conference host and Belfast as a conference venue.

Discharge of the EUCAS board

After the presentation of the reports mentioned in the minutes, the EUCAS board was hereby discharged from its responsibilities and liabilities for the management and conduct of affairs over the past two years.

Other business

Participants of the meeting did not raise any additional issues for discussion

End Assembly Meeting (7.30 p.m.)

The minutes were prepared by:
Ludmila Zajac-Lamparska

Signed by
President Guido Band

A handwritten signature in blue ink, appearing to be 'G. Band', with a long, sweeping flourish extending to the right.

Vice-President Louise Phillips

A handwritten signature in black ink, appearing to be 'L. Phillips', with a large, stylized 'L' and 'P'.

Accounting and Finance

Stephan Getzmann

- **Memberships**
- **Financial report 2023 / 2024 and budget 2025 / 2026**

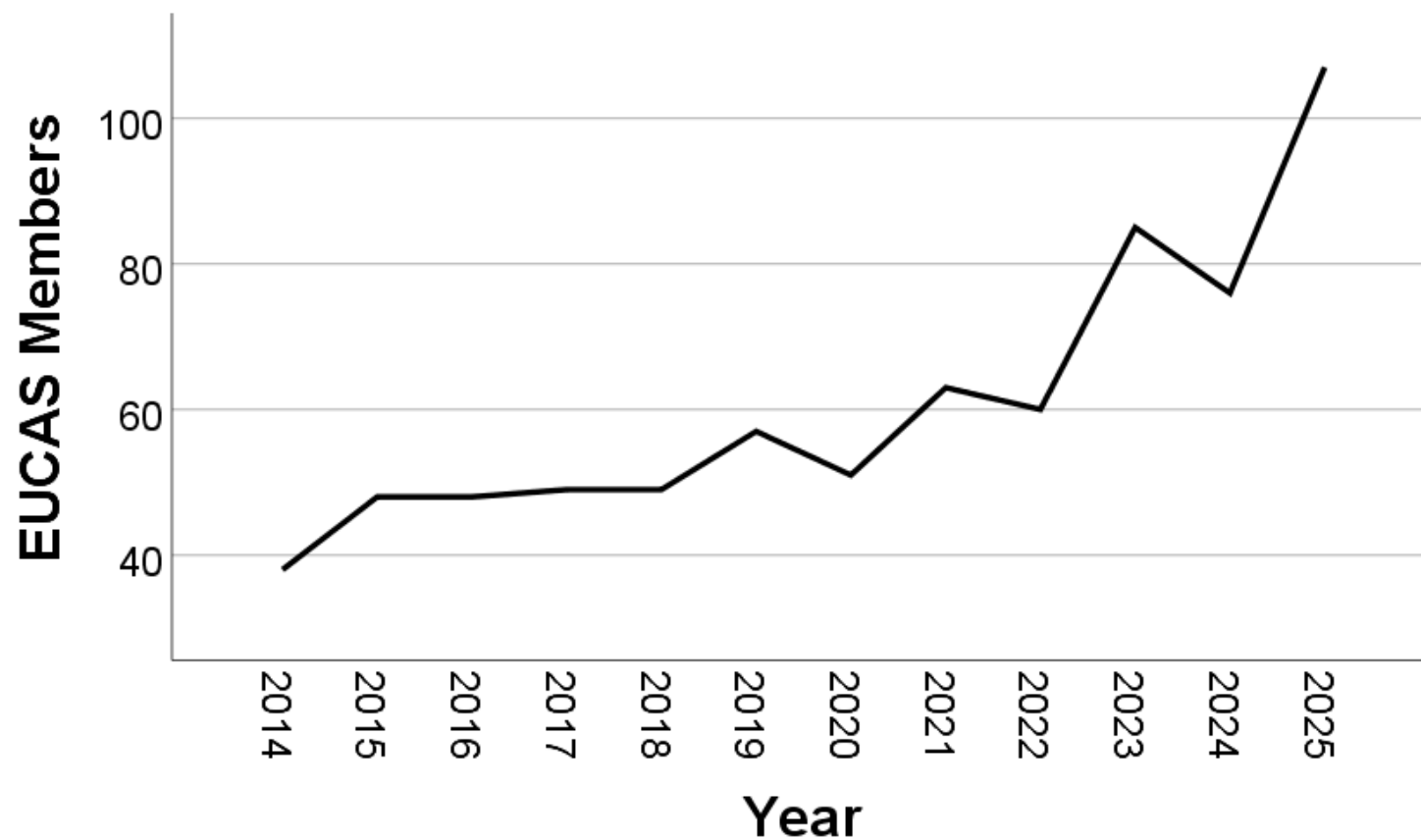
EUCAS General Assembly 2025: Memberships (26-03-2025)

Current members: 107 (+22)

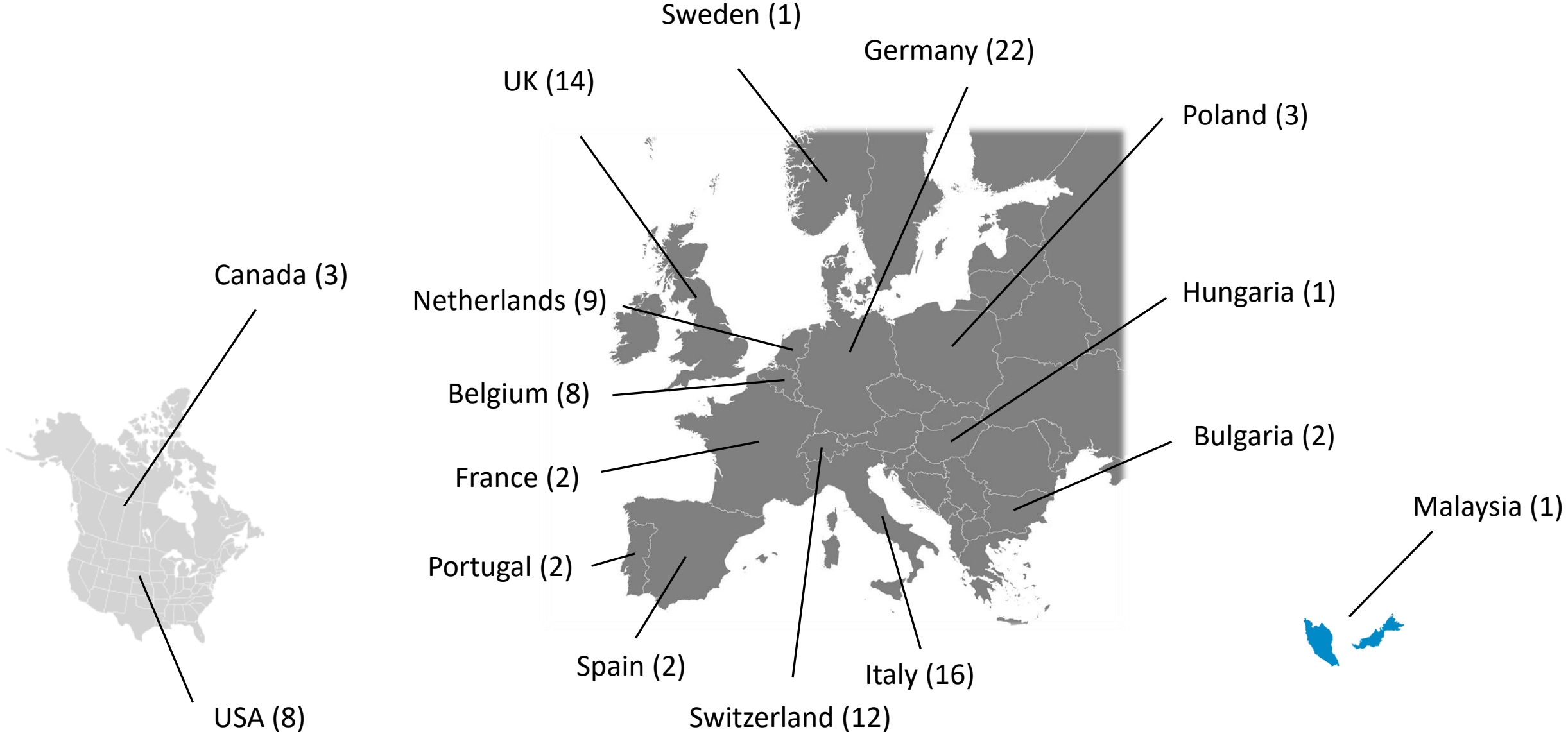
Full members: 77 (+9)

Junior members: 30 (+13)

Male: 32, Female: 75 (~70%)



EUCAS General Assembly 2025: Memberships (26-03-2025)



EUCAS General Assembly 2025: Financial report 2023

EUCAS 2023		Budget (EUR)	Reality (EUR)
Contributions			
Membership fees		3500 (odd year)	3100.00
Costs			
Banking fees		70	74.20
Board meetings		500	358.30 (dinner) 91.37 (presents) 315.00 (travel grant)
Strategic activities		100 (web hosting) 500 (maintenance homepage)	99.82 (web hosting)
Conferences		5000 (support local organization) 750 (poster prices) 3000 (travel grants young scientist)	5056.41 450.00 3120.00
Overall		-6420	-6465.10
Assets:			
01.01.2023	10868.73		
31.12.2023	4403.63		

(38 full, 5 junior)

- **reserve** 1700 €
- **carry-over** 2700 € for 2024 Board Meeting and 2025 EUCAS conference

- **reserve** 1700 €
- **carry-over** 2700 €
for 2024 Board
Meeting and 2025
EUCAS
conference

EUCAS General Assembly 2025: Financial report 2024

EUCAS 2024		Budget (EUR)	Reality (EUR)
Contributions			
Membership fees		1925 (even year)	1926.32
Costs			
Banking fees		70	92.04
Board meetings		500	224.00 (dinner) 433.00 (travel)
Strategic activities		100 (web hosting)	129.57 (web hosting)
Overall		+1255	+1037,71
Assets:			
01.01.2024	4403.63		
31.12.2024	5451.34		

(23 full, 4 junior)

- **reserve** 1900 €
- **carry-over** 3500 €
for 2025 Board Meeting and 2025 EUCAS conference

EUCAS General Assembly 2025: Budget 2025

EUCAS 2025		Budget (EUR)
Contributions		
Membership fees		5000 (odd year)
Costs		
Banking fees		70
Board meetings		500
Strategic activities		100 (web hosting) 1000 (maintenance homepage)
Conference		4000 (support for local organization) 750 (poster prices)
Overall		-1420
Assets:		
01.01.2025	5451.34	
31.12.2025	4031.34	

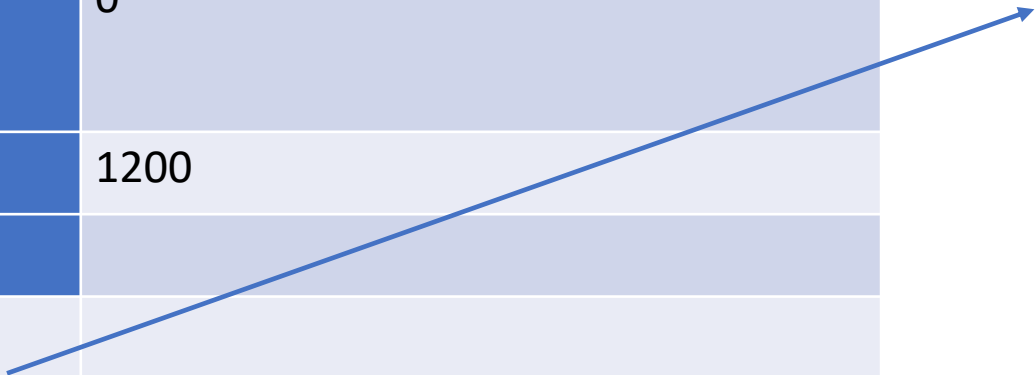
- **reserve** 2000 €
- **carry-over** 2000 € for
 - 2027 conference (1000 €)
 - 2026/27 strategic activities/board meetings (1000 €)



EUCAS General Assembly 2025: Budget 2026

EUCAS 2026		Budget (EUR)
Contributions		
Membership fees		2000 (even year)
Costs		
Banking fees		100
Board meetings		500
Strategic activities		100 (web hosting) 100 (maintenance homepage)
Conference		0
Overall		1200
Assets:		
01.01.2026	4031.34	
31.12.2026	5231.34	

- **reserve** 2000 €
- **carry-over** 3000 € for
 - 2027 conference (2000 €)
 - 2026/27 strategic activities/board meetings (1000 €)



EUCAS General Assembly 2025: Strategic notes

- **Tax declaration** to maintain EUCAS non-profit status required every 3 years
- Done in 2024: Exemption from corporate income tax for the years 2021 to 2023
- Next due in 2027 for years 2024 to 2026
- **Cash audit** carried out in March 2025
by Patrick Gajewski and Melanie
Karthaus
- **Questions?**

*Many thanks to Michael
Falkenstein & Jane
Westedt for their big
help!*



Thank you for your attention!